

Course Syllabus
HUM 1020 – INTRODUCTION TO HUMANITIES
SPRING TERM 2013
Valencia College

CRN: 25293

Instructor: Nanci J. Adler

Cell Phone: 321-277-3091

Email: nadler@mail.valenciacollege.edu

Call or email me if you would like to make an appointment or discuss any issues.

Class time: Mondays & Wednesdays 2:30 – 3:45 pm

Location: East Campus, 8-245

Note: This syllabus may be changed at any time at the discretion of the instructor. Students will be informed of any changes.

Required Text Book:

The Creative Impulse (8th edition or Valencia custom edition) by Dennis J. Sporre

Additional reading materials will be provided via Atlas or in class.

Additional Required Materials: This is an ATLAS enhanced class. The instructor will post additional reading materials, announcements, worksheets, homework assignments, writing topics, and study guides to the [Atlas course files](#) (NOT BLACKBOARD). All students are responsible for accessing ATLAS regularly and for retrieving ATLAS materials and printing them out.

Credit Hours: 3.0

Course Description: This course is a basic introduction to humanities that focuses on central concepts, historical developments, and the fundamental nature of philosophy, architecture, music, religion, and art. Students will understand how the humanities reflect our world and the historical influences. Concepts from these disciplines will be integrated with contemporary American culture. There is no prerequisite for this course.

Credit: Satisfactory completion of this course will satisfy three of the nine hours required in Area 2 (humanities) of the General Education Requirements for all degree programs. It is not, however, a Gordon Rule writing course and therefore **will not** satisfy the Gordon Rule requirements of the State Board of Education, Rule 6A-10.30.

Basis of Evaluation & Standards of Achievement:

Quizzes, homework, papers, exams and other work will be evaluated according to the following academic criteria:

- Accuracy of information
- Demonstration of an understanding of the material
- Organization and clarity of thoughts
- Depth of critical thinking and observation
- Writing mechanics and skill
- Fidelity of work (no plagiarism, cheating, etc.)
- Evidence of creative or innovative thinking

Grading System:

Total Possible Points:	1,000 points
Exam #1:	150 points
Exam #2:	150 points
Exam #3 (Final Exam):	150 points
Short Paper:	100 points
Homework Assignments:	
6 assignments, 30 points each	180 points
Quizzes (6 quizzes, lowest Grade dropped, 5 quizzes Scored at 30 points each)	150 points
Class attendance & participation (including in-class work)	120 points

Grading Scale

- A = 900 --1,000 pts
- B = 800 -- 899 pts
- C = 700 -- 799 pts
- D = 600 -- 699 pts
- F = 0 - 599 pts

Contacting the Instructor Outside of Class

- Through ATLAS email – this is my preferred method of communication outside of class. If you do not receive a reply from me in a timely manner, assume that your message was not received and send it again or call me.
- By telephone –If you need to talk to me on the phone, call the number listed above. If I do not answer, please leave a brief, concise message, along with a phone number where you can be reached.

Use of Atlas System & Atlas Email

The instructor will use the Atlas system for contacting students outside of class time. Each student is required to check their Atlas account including Atlas email and Atlas course files and links often so that they do not miss important announcements or assignments. The instructor is not responsible for information that is missed because a student failed to check Atlas frequently. Also, to avoid missing emails due to a full inbox, keep your Atlas email inbox maintained by deleting all old messages.

Attendance

Attendance on the first week of class is mandatory. Anyone who misses the first week of class will be withdrawn as a “No Show”.

Absences: students are permitted two (2) unexcused absences during the term. After that, additional absences must be excused with a doctor's note, death certificate, or other documentation for the extenuating circumstances. If no such documentation is provided within one (1) week after such absence, the student's grade will be adversely affected because attendance and participation is worth over 10% of the overall grade. Anyone who misses more than four (4) class periods is considered to have excessive absences and should withdraw from the class.

Academic Honesty

All students are expected to behave with integrity. Plagiarism and cheating are unethical. Plagiarism is defined as: "to take (ideas, writing, etc.) from another and pass them off as one's own." It is morally and academically indefensible. Any assignment showing signs of plagiarism or cheating will receive a zero. Plagiarism is a serious academic offence that may result in failure of a particular assignment, failure of a particular class and or exclusion from the college. If you are unsure as to what constitutes plagiarism, consult the professor. For further information, please refer to college policies published in the student handbook.

Valencia Photo ID

Every student must have a Valencia photo ID in order to check out library books or take make-up tests in the Testing Center. Obtain an ID on the second floor of building 5.

Withdrawal Date

The final withdrawal date for a "W" grade is March 22, 2013. Please note that it is the student's responsibility to withdraw from the course. A student who is not officially withdrawn from the class but who stops attending may receive a low or failing grade.

Classroom Behavior

Students are expected to come to each class on time, prepared, and with textbooks, notebooks, writing implements and ready to participate. Students who are more than 15 minutes late to class will be considered absent.

Guidelines for submission of papers will be provided in class and posted on Atlas.

Valencia College is dedicated to promoting honorable personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules articulated in the Student Code of Conduct (6Hx28:10-03). The instructor reserves the right to refer students who engage in activities that are disruptive to the learning environment to the Dean of Students for disciplinary action. ***This includes, but is not limited to, the following:***

***Use of any electronic devices such as cell phones, iPods, and laptop computers
(documentation from OSD will be taken into consideration)***

Preparing homework for other courses during class

Engaging in private conversations with classmates while class is in session

Leaving and re-entering class while class is in session

Excessive tardiness

In addition, Valencia College strives to provide a drug-free learning environment for all those involved in the academic experience. Our policy is as follows:

In compliance with the provisions of the Federal Drug-Free Schools and Communities Act of 1989, Valencia College will take such steps as are necessary in order to adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by Valencia College students or employees on college premises or as part of any college activity.

Due Dates

Homework: Homework is due on the date stated on the syllabus or by the instructor. No late homework is accepted without appropriate documentation for an absence due to serious and extenuating circumstance.

Papers: Papers are due on the date stated in the syllabus. No late papers are accepted without appropriate documentation for the absence due to serious and extenuating circumstances.

Exams: If a student is absent on the date of an exam, they will receive a 0. In the case of an absence due to extenuating circumstances with documentation (doctor's note, death certificate, jury duty, military service, or other documentation), a make-up exam will be offered with no penalty, but at the instructor's discretion.

Absence on Assignment Due Date

Assignments are due on the specified date, regardless of your attendance in class on that date. If you miss class on the day that an assignment is due, you may email your work to the instructor as a "Word" or "PDF" document *on the due date*. As long as it is received by the beginning of class, it will not be marked late. You must bring the hard copy of your emailed work when you return to class. The instructor will not print out emailed work. If the time signature on your email is later than the class start-time, then you will receive a late grade.

Due Date – Late Pass

One (1) assignment during this semester may be turned in late with the use of the Late Pass at the end of this syllabus. The late assignment must be turned in no later than one (1) week after the original due date. The Late Pass must be attached to the assignment. No grading penalty applies for this one late assignment if it is turned in within one week after the original due date.

Late Submission of Assignments

Any assignment turned in after the due date (other than the one late pass exception) will be penalized in grading for lateness.

Computer/Equipment Use Policy

Use of computers in the Business, IT, and Public Services classrooms at Valencia Community College is restricted to those activities designated by the instructor to enhance the class materials. Any other use is strictly forbidden. Inappropriate computer use includes, but is not limited to:

- Use of computer to send email or access Internet sites not specifically assigned in class
- Use of computer for job, internship, homework or other activities not assigned in class
- Modifying any hardware or software system configuration or setting
- Activities not in accordance with the Valencia Student Code of Conduct

Use of computers in the departmental open lab is limited to those activities involved in preparing homework or coursework in this department and is subject to the same restrictions as listed above.

Computer use is remotely monitored; any student using computers inappropriately may be subject to dismissal from class or banishment from the lab. Subsequent offense may be sent to the campus administration for further disciplinary action.

Students with Disabilities

Any student who has special needs (as defined by Services for Special Students) must tell the instructor during the first two weeks of class so provisions can be made. Please visit <http://www.valenciacc.edu/osd> if you have any questions about your status.

Food and Beverages in Classroom

There is absolutely no eating allowed in the classroom. Beverages are only allowed if they are in a container with a screw-top cap.

Student Contract – Hum 1020

I have read and understand all of the course requirements, including but not limited to grading and attendance policies, outlined in the syllabus and agree to the terms of the syllabus and will adhere to its requirements for the duration of the class. I am confused about the requirements for a particular exam or assignment I will contact the instructor and seek clarification. If I am absent from a class, it is my responsibility (not the instructor's) to acquire all pertinent information concerning assignments and missed material given in my absence. I will read the assignments for each class period and come to class prepared to intelligently and respectfully participate in class discussion.

This contract must be turned in to the professor on the second class meeting, January 9th.

Signature _____

Date _____

Printed Name _____

THIS PAGE MUST BE PRINTED OUT, SIGNED BY THE STUDENT, AND SUBMITTED TO THE INSTRUCTOR NO LATER THAN THE SECOND CLASS ON JANUARY 9TH.

LATE ASSIGNMENT PASS

LATE PASS

Student Name: _____

Course: Introduction to Humanities

Assignment: _____

Original due date: _____

Submission date (cannot be more than one week late): _____

This portion to be completed by instructor:

Number of points assignment worth: _____

Number of days late: _____

Number of points to be deducted: _____

Student's Grade Log

	Pts Available	Pts Earned
Exam #1	150	
Exam #2	150	
Exam #3	150	
Short Paper #1	100	
Quiz #1	30	
Quiz #2	30	
Quiz #3	30	
Quiz #4	30	
Quiz #5	30	
Quiz #6 *	30	
Homework #1	30	
Homework #2	30	
Homework #3	30	
Homework #4	30	
Homework #5	30	
Homework #6	30	
Attendance & Participation (including in-class work)	120	

* only the top 5 quiz grades are scored in the final grade; lowest grade dropped